

**CRANFORD BOARD OF EDUCATION  
MINUTES  
REGULAR MONTHLY MEETING  
MONDAY, NOVEMBER 28, 2011  
BOARD ROOM LINCOLN SCHOOL**

A Regular Monthly Meeting of the Cranford Board of Education was held on Monday, November 28, 2011 at 7:10 P.M. in the Board Room at Lincoln School.

Mr. Carfagno announced that adequate notice of this November 28, 2011 Regular Monthly Meeting of the Cranford Board of Education was provided on May 20, 2011 by a meeting notice posted in the Board Room, Lincoln School, and communicated to the Cranford Chronicle, The Star Ledger, the Office of the Township Clerk, and all Board members.

Present: Jerald Baranoff, Jo Ann Boyle, Michael Caulfield  
Catherine Morgese, Lisa Patella, Trevor Shaw, Mary Sudiak,  
Mary Venditti and Camille Widdows

Also Present: Gayle M. Carrick, Ed.D., Superintendent of Schools  
James V. McLaughlin, Ed.D., Asst. Superintendent for Administration  
Robert J. Carfagno, Business Administrator/Board Secretary  
Athina Cornell, Esq. Legal Counsel (7:34 P.M.)  
Daniel Murphy (8:48 P.M.)

Absent: None

There were 3 members of the public present.

Dr. Carrick introduced John J. Burns, Esq., from the New Jersey School Boards Association to present an Anti-Bullying training program to the Board. Mr. Burns and Michael Kaelber, Esq., also from the New Jersey School Boards Association, entertained questions from the Board. Lengthy Board discussion ensued.

At 8:37 P.M. upon motion by Mr. Caulfield, seconded by Mrs. Morgese, the Board took a short recess.

At 8:48 P.M., the Board reconvened in the Board Room and a roll call was taken with all members present. There were 4 members of the public present.

Dr. Carrick reported on the district's current enrollment and certified that the monthly safety drills have been taking place and staff and student accomplishments and achievements.

Daniel Murphy reported on current events at Cranford High School including the Cranford High School drama production and the varsity football team's achievements.

D. Carrick reported on student musical performances and achievements, the status of the district wide registration process and the varsity football team's success.

At 8:55 P.M., the meeting was open to audience participation. A lunch room assistant expressed concerns over the new Harassment, Intimidation and Bullying (HIB) law and the reporting requirement and possible personal liability for all lunchroom assistants in the district. Ms. Cornell and Mr. Carfagno responded that lunchroom assistants have the same reporting responsibilities as all other staff under the new law and are covered under the same insurance as other employees of the district. She also expressed concerns over the lack of training for all district lunchroom assistants, particularly in the area of emergency protocol. Discussion of the item ensued. Dr. Carrick will meet with her to follow-up on this issue.

At 9:21 P.M. audience participation was closed.

Mrs. Sudiak reported on the Curriculum Committee and the approval of Curricula resolution that is on tonight's agenda, possible legislation and grant opportunities.

Mr. Baranoff reported on an organization entitled Save-Our-Schools, which he is involved with, and commented that he will be attending their meeting tomorrow in which Senator Kean is scheduled to attend.

Mrs. Widdows reported on the Pathways to Excellence Task Force meeting that was held and highlighted the meeting to the Board.

Mr. Caulfield reported on the Policy Committee and the policies for first reading and policies for adoption resolutions that are on tonight's agenda.

Mrs. Venditti reported on the status of the Board Self-Evaluation process and that the results have been received from the New Jersey School Boards Association and that they will be discussed at a future Board meeting.

The Board voted the minutes from previous meetings.

Motion by Mr. Baranoff, seconded by Mr. Caulfield

#### **ACCEPTANCE OF MINUTES**

October 10, 2011	Open Work Session	7:05 P.M.
October 10, 2011	Executive Session	10:30 P.M.
November 7, 2011	Regular Monthly Meeting	8:15 P.M.
November 7, 2011	Executive Session	9:55 P.M.

A roll call vote was taken and passed with 9 Yes votes, 0 No for October 10, 2011 and 8 Yes votes, 0 No, 1 Abstain (Mrs. Widdows) for November 7, 2011.

Next, the Board voted the following resolutions.

Resolutions 1 through 8 were moved, seconded and voted together.

Motion by Mrs. Widdows, seconded by Mr. Caulfield

11/28/11 - 1:

**AUTHORIZATION TO ACCEPT  
TARGET GRANT**

**BE IT RESOLVED** that the Board of Education authorizes the acceptance of a grant from Target for the 2011-2012 school year in the amount of \$1,834.49 to provide for professional development for middle school teachers at Orange Avenue School.

**11/28/11 - 2:**

**BUSINESS ITEMS**

Approval of the following financial reports, payrolls, and investments:

- A. Report of the Secretary to the Board of Education, for the month ending October 31, 2011
- B. Report of the Treasurer to the Board of Education, for the month ending October 31, 2011
- C. Bills in the following amount: \$2,053,023.151
- D. Payroll:
  - 1. Regular & Supplemental Payroll for October 14, 2011 \$ 1,703,268.63
  - 2. Regular & Supplemental Payroll for October 28, 2011 \$ 1,657,854.56
  - 3. Board Share FICA for October 2011 \$ 65,988.72
  - 4. State Share FICA for October 2011 \$ 184,035.08
  - Total Payroll \$ 3,611,146.99
- E. Approval of the following payrolls for October 2011
  - Substitute (included in Section D) \$ 40,223.95
  - Home & Supplementary Instruction (included in Section D) \$ 1,603.10
- F. First Quarter Student Activity Reports
- G. Use of Facilities Report for October and November
- H. Confirmation of the following investments:

<u>Bank</u>	<u>Beginning Balance</u> as of 9/30/11	<u>Transfer from</u> <u>Checking</u>	<u>Transfer to</u> <u>Checking</u>	<u>Interest</u> <u>Earnings</u>	<u>Ending Balance</u> as of 10/31/11
New Jersey Cash Management Fund	\$ 48,130.33	\$	\$	\$ 1.28	\$ 48,131.61
TD Bank Investment Account	\$2,623,227.37	\$	\$	\$	\$2,623,227.37

Interest Rates - NJCM .03%  
 TD Bank .25% (Interest credited to General Account)

(Mr. Shaw, Mrs. Venditti, and Mrs. Widdows abstain from voting on the payrolls as identified in Sections D & E).

\*\*\*\*\*Attachments Follow\*\*\*\*\*

11/28/11- 3:

**APPROVED REVISED BUDGET STATEMENT  
2011-2012**

**BE IT RESOLVED** that the Board of Education approves the revised 2011-2012 Budget Statement, and

**BE IT FURTHER RESOLVED** that this budget does not include any unapproved appropriations of moneys.

\*\*\*\*\* Attachment Follows\*\*\*\*\*

11/28/11- 4:

**BOARD SECRETARY'S MONTHLY CERTIFICATION  
BUDGETARY LINE ITEM STATUS**

**WHEREAS**, the New Jersey Department of Education regulation N.J.A.C. 6A:23A-16.10(c)3 require local school districts to file a monthly certification of budgetary line item status,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education acknowledges that Robert J. Carfagno, Board Secretary, certifies the following statement:

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I, Robert J. Carfagno, Board Secretary, certify that no budgetary line items accounts are overappropriated nor overexpended for the period ending October 31, 2011.

**BE IT FURTHER RESOLVED** that pursuant to N.J.A.C. 6A:23A-16.10(c)4 the Board of Education certifies that as of October 31, 2011 after review of the board secretary's and treasurer's monthly financial reports and upon consultation with the appropriate school district officials, to the best of our knowledge, no major account or fund has been overexpended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

11/28/11 - 5:

**AUTHORIZING CONTRACTS WITH CERTAIN APPROVED  
STATE CONTRACT VENDORS PURSUANT TO  
N.J.S.A. 18A:18A-10a  
AMENDED LISTING**

**WHEREAS**, the Board of Education, pursuant to N.J.S.A. 18A:18A-10a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury, and

**WHEREAS**, the Board of Education has the need on a timely basis to purchase goods or services utilizing State contracts, and

**11/28/11 - 5: (continued)      AUTHORIZING CONTRACTS WITH CERTAIN APPROVED  
STATE CONTRACT VENDORS PURSUANT TO  
N.J.S.A. 18A:18A-10a  
AMENDED LISTING**

**WHEREAS**, the Board of Education intends to enter into contracts with the attached amended Referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts,

**NOW, THEREFORE, BE IT RESOLVED**, the Board of Education authorizes the Purchasing Agent to purchase certain goods for services from those approved New Jersey State Contract Vendors on the attached amended list pursuant to all conditions of the individual State contracts, and

**BE IT FURTHER RESOLVED**, that Robert J. Carfagno, Business Administrator/ Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services, and

**BE IT FURTHER RESOLVED**, that the duration of the contracts between the Board of Education and the referenced State Contract Vendors shall be until June 30, 2012, or until such time as the individual contract expires, whichever is earlier.

\*\*\*\*\* Attachment Follows\*\*\*\*\*

**11/28/11 - 6:**

**RENEW ATHLETIC FIELD  
MAINTENANCE SERVICES**

**WHEREAS**, TruGreen ChemLawn, South Plainfield, New Jersey, continues to meet the standards set forth in the original contract for the 2007-2008 school year, and

**WHEREAS**, TruGreen ChemLawn, has performed their specified services in a satisfactory manner, and

**WHEREAS**, renewal of said contract is in accordance with N.J.S.A. 18A:18A-42,

**NOW, THEREFORE, BE IT RESOLVED** that the contract with TruGreen ChemLawn be renewed for the 2011-2012 school year in an amount not to exceed \$25,420.00, and

**BE IT FURTHER RESOLVED** that the Board of Education authorizes the acceptance of funds from the Cranford Soccer Club in the amount of \$15,000.00 to support this contract,

**AND BE IT FURTHER RESOLVED** that this renewal contract represents no increase over the 2010-2011 contract amount.

11/28/11 - 7:

**EMERGENCY CONTRACT  
AWARDS**

**WHEREAS**, the Board of Education required emergency repairs and restoration to Brookside Place School and Cranford High School related to flooding caused by Hurricane Irene, and

**WHEREAS**, quotes and proposals have been received for these services and have been submitted and included as part of the scope of work approved by the District's insurance carriers,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education, as per N.J.S.A. 18A:18A-, ratifies the contracts as per the attached listing.

\*\*\*\*\*Attachment Follows\*\*\*\*\*

11/28/11 - 8:

**APPROVAL OF TRAVEL EXPENDITURES**

**WHEREAS**, the Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent, and

**WHEREAS**, the Board of Education has determined that the training and informational programs as per the attached listing are directly related to and within the scope of district employees' and board members' duties, and

**WHEREAS**, the Board of Education has determined that the training and informational programs as per the attached listing are directly related to and within the scope of the traveler's current responsibilities and the board's professional development plan, and

**WHEREAS**, the Board of Education has determined that participation in these training and informational programs requires school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district, and

**WHEREAS**, the Board of Education has determined that the school district travel expenditures to these programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes, and

**WHEREAS**, the Board of Education finds that a mileage reimbursement rate in accordance with the New Jersey Office of Management and Budget travel circular is the allowable rate, and

**11/28/11 - 8: (continued)**

**APPROVAL OF TRAVEL EXPENDITURES**

**WHEREAS**, the Board of Education has determined that participation in these training and informational programs are in compliance with the district policy on travel,

**THEREFORE BE IT RESOLVED** that the Board of Education hereby approves the attendance of the listed number of district employees and school board members at these training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount, and

**BE IT FURTHER RESOLVED**, that the Board of Education authorizes in advance, as required by statute, attendance at these training programs and informational events as per the attached listing.

\*\*\*\*\*Attachment Follows\*\*\*\*\*

A roll call vote was taken and passed with 9 Yes votes, 0 No.

Resolutions 9 through 15 were moved, seconded and voted together.  
Motion by Mr. Caulfield, seconded by Mrs. Widdows

**11/28/11 - 9:**

**APPROVAL OF SUBSTITUTES  
AND HOME INSTRUCTORS**

**BE IT RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves substitutes and home instructors for the 2011-2012 school year as shown on the attached listing(s) to be used subject to the needs of the district.

\*\*\*\*\*Attachment Follows\*\*\*\*\*

**11/28/11 - 10:**

**TERMINATION OF EMPLOYMENT**

**BE IT RESOLVED** that the Board of Education, upon the recommendation of the Superintendent of Schools, hereby terminates the employment of **Susan Caruso-Green** Grant Specialist, due to abolishment of position, effective December 23, 2011. (District)

**11/28/11 - 11:**

**RETIREMENTS**

**BE IT RESOLVED** that the Board of Education, upon the recommendation of the Superintendent of Schools, accepts the following resignations due to retirement:

1. **Betsy Smith**, Resource Teacher, effective January 15, 2012. The Cranford Public Schools thank Betsy Smith for 33 years of service. (OAS)
2. **Emily Nunzio**, Teacher of Special Education, effective January 1, 2012. The Cranford Public Schools thank Emily Nunzio for 35 years of service. (OAS)

**11/28/11 - 11: (continued)**

**RETIREMENTS**

3. **Rafael Cabrera**, Head Custodian, effective December 1, 2011. The Cranford Public schools thank Rafael Cabrera for 7 years of service. (HAS)\*

\*Due to ordinary disability

**11/28/11 - 12:**

**RESIGNATIONS**

**BE IT RESOLVED** that the Board of Education, upon the recommendation of the Superintendent of Schools, accepts the following resignations:

1. **Ellen Ushay**, Lunchroom Assistant, effective November 22, 2011. (WAS)
2. **Cari Cichlar**, Lunchroom Assistant, effective November 30, 2011. (HAS)
3. **Courtney Boyd-Moscowitz**, Social Worker, effective January 20, 2012. (District)

**11/28/11 - 13:**

**LEAVES OF ABSENCE**

**BE IT RESOLVED** that the Board of Education, upon the recommendation of the Superintendent of Schools, approves leaves of absence for the following personnel:

1. **Delmy C. Martinez**, Teacher of Music, effective on or about March 1, 2012 through June 30, 2012. (HAS)
2. **Lauren Oricchio**, Teacher of Second Grade, effective on or about January 23, 2012 through May 6, 2012. (BAS)
3. **Lucille Kowalski**, Classroom Assistant, effective October 25, 2011 through on or about January 2, 2012. (CHS)

**11/28/11 - 14:**

**APPOINTMENTS**

**BE IT RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following appointments:

1. **Stella Sigalus**, Social Worker/Counselor, effective November 29, 2011 through June 30, 2012. She earned an MSW and a BA from Rutgers University. Her salary will be based on Scale IV, Step 1-3, **\$56,545.00**. (prorated) (HAS)
2. **Andrew Vanderhoff**, Classroom Assistant (1:1) effective November 29, 2011 through June 30, 2012. His salary will be based on Scale College 4 years, 6 hours, Step 1, **\$23,939.00**. (prorated) (HAS)

**11/28/11 - 14: (continued)**

**APPOINTMENTS**

3. **Stephen Daubert**, Classroom Assistant (1:1), effective on or about November 29, 2011 through June 30, 2012. His salary will be based on Scale College 4 years, 6 hours, Step 1, **\$23,939.00**. (funding through sending district) (prorated) (LIN)
4. **Venessa White**, Lunchroom Assistant, effective on or about November 29, 2011 through June 30, 2012. Her salary will be **\$12.60** per hour not to exceed 7.5 hours per week when school is in full session. (LAS)
5. **Patricia Smorol**, Lunchroom Assistant, effective on or about November 29, 2011 through June 30, 2012. Her salary will be **\$12.60** per hour not to exceed 7.5 hours per week when school is in full session. (LAS serving BPS students)
6. **Lucille Magee**, Lunchroom Assistant, effective on or about November 29, 2011 through June 30, 2012. Her salary will be **\$12.60** per hour not to exceed 7.5 hours per week when school is in full session. (LAS)
7. **Catherine Triano** Lunchroom Assistant, effective on or about November 29, 2011 through June 30, 2012. Her salary will be **\$12.60** per hour not to exceed 10 hours per week when school is in full session. (HAS)
8. **Marilia Costa Nogueira** Lunchroom Assistant, effective on or about November 29, 2011 through June 30, 2012. Her salary will be **\$12.60** per hour not to exceed 10 hours per week when school is in full session. (WAS)

**11/28/11 - 15:**

**MISCELLANEOUS ADDITIONAL ASSIGNMENTS**

**BE IT RESOLVED** that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following revised miscellaneous additional assignments for personnel for the 2011-2012 school year:

<b><u>Assignment/School</u></b> Math Essentials/CHS	<b><u>Appointee</u></b> David Drechsel Jr.	<b><u>Rate</u></b> \$24.81 per hour, maximum 6 hours per week
<b><u>Assignment/School</u></b> Language Essentials/CHS	<b><u>Appointee</u></b> Christine Salerno	<b><u>Rate</u></b> \$24.81 per hour, maximum 6 hours per week

A roll call vote was taken and passed with 9 Yes votes, 0 No.

Motion by Mrs. Morgese, seconded by Mrs. Widdows

**11/28/11 - 16:**

**OUT-OF-DISTRICT PLACEMENT  
OF SPECIAL EDUCATION STUDENTS**

**BE IT RESOLVED** that the Board of Education approves the out-of-district placement for one special education student in order to provide an appropriate education effective November 29, 2011 through June 22, 2012. Cranford is responsible for tuition and transportation. The confidential listing is on file in the Business Administrator/Board Secretary's office.

**Number of Students**

1

**School**

The Children's Institute, Verona, NJ

**Program**

OHI

A roll call vote was taken and passed with 9 Yes votes, 0 No.

Resolutions 17 through 19 were moved, seconded and voted together.

Motion by Mrs. Boyle, seconded by Mr. Caulfield

**11/28/11 - 17:**

**APPROVAL OF CURRICULA**

**BE IT RESOLVED** that the Board of Education approves the following curricula:

Grade K Science  
Grade 1 Science  
Grade 2 Science  
Grade 3 Science  
Grade 4 Science  
Grade 5 Science  
Grade 6 Science  
Grade 7 Science  
Grade 8 Science  
Grade K Mathematics  
Grade 1 Mathematics  
Grade 2 Mathematics

**11/28/11 - 18:**

**POLICIES FOR FIRST READING**

**BE IT RESOLVED** that the Board of Education accepts the following policies for first reading:

Policy 2240	Research, Evaluation and Planning
Policy 2255	Action Planning for State Monitoring NJQSAC
Policy 3541.32	District Owned Vehicles
Policy 4211.1	Nondiscrimination/Affirmative Action
Policy 5145.4	Equal Education Opportunity
Policy 6010	Goals And Objectives
Policy 6121	Nondiscrimination/Affirmative Action

**11/28/11 - 18: (continued)**

**POLICIES FOR FIRST READING**

Policy 6142.12	Vocational/Industrial/Occupational Education
Policy 6142.2	English as a Second Language; Bilingual Programs
Policy 6164.1	Intervention and Referral Services for General Education Pupils
Policy 6171.4	Special Education
Policy 6178	Early Childhood Education/Preschool
Policy 9322	Public and Executive Sessions

**11/28/11 - 19:**

**POLICIES FOR ADOPTION**

**BE IT RESOLVED** that the Board of Education accepts the following policies for adoption:

Policy 4121	Substitute Teacher
Policy 4211	Recruitment, Selection and Hiring
Policy 5131.1	Harassment, Intimidation and Bullying
Policy 5131.6	Drugs, Alcohol, Tobacco, Substance Abuse
Policy 6142.4	Physical Education and Health
Policy 6171.3	At Risk and Title I

A roll call vote was taken and passed with 9 Yes votes, 0 No for resolutions 17 and 19, and 8 Yes votes, 0 No, 1 Abstain (Mr. Shaw) for resolution 18.

Motion by Mr. Shaw, seconded by Mrs. Widdows

**11/28/11 - 20:**

**APPOINTMENT**

**BE IT RESOLVED**, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following appointment:

**David Budd**, Head Custodian, effective January 2, 2012 through June 30, 2012. His salary will be based on Scale C-3, Step 11, \$44,069.00 plus head stipend, \$3,324.00, **\$47,393.00**. (prorated) (HAS)

A roll call vote was taken and passed with 9 Yes votes, 0 No.

At 9:26 P.M., the meeting was open to audience participation. There was none.

At 9:27 P.M., upon motion by Mrs. Patella, seconded by Mr. Baranoff, the Board recessed to Executive Session for consideration of issues dealing with Personnel and Student Matters. Action may be taken later when the Board returns to Public Session. Minutes of the Executive Session will be released to the Public after the reason for non-disclosure no longer exists.

\*\*\*\*\*

**Executive Session  
9:52 P.M. - 10:17 P.M.**

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At 10:17 P.M., the Board returned to Public Session with all Board members being present.

Motion by Mrs. Sudiak, seconded by Mr. Caulfield

**11/28/11 - 21:**

**FIELD TRIP DESTINATION APPROVAL**

**WHEREAS**, the Board of Education is required pursuant to N.J.A.C. 6A:23A-5.8 to pre-approve all field trip destinations and to ensure that such trip is educationally necessary,

**THEREFORE BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the Board of Education authorizes in advance, as required by code, the field trip destinations as per attached listing.

\*\*\*\*\* Attachment Follows\*\*\*\*\*

A roll call vote was taken and passed with 9 Yes votes, 0 No.

Motion by Mrs. Widdows, seconded by Mr. Caulfield

**11/28/11 - 22:**

**HIB DECISIONS**

**BE IT RESOLVED**, the Board of Education, affirms the Superintendent of Schools decision as reported of HIB received at its regularly scheduled Board of Education meeting on November 28, 2011 regarding student case numbers 2011-15, 2011-16, 2011-17, 2011-18, 2011-24, 2011-25, 2011-26, 2011-27, and

**BE IT FURTHER RESOLVED**, the Board of Education affirms the Superintendent of Schools decision as reported on Non-HIB received at its regularly scheduled Board meeting on November 28, 2011 regarding student case numbers 2011-14, 2011-19, 2011-20, 2011-21, 2011-22, 2011-23 and 2011-28.

A roll call vote was taken and passed with 9 Yes votes, 0 No.

Motion by Mrs. Boyle, seconded by Mrs. Sudiak  
11/28/11 - 23:

**CERTIFICATION OF  
MERIT GOALS**

**BE IT RESOLVED**, that the Board of Education, upon the recommendation of the Personnel Committee, hereby certified that Dr. Gayle M. Carrick, Superintendent of Schools has completed one of her merit goals, as approved by the Executive County Superintendent of Schools for the 2011-2012 school year, related to the full establishment/implementation of an exemplary, comprehensive, district-wide Anti-Bullying Program surpassing New Jersey legislative mandates as reviewed and evaluated by external field experts responsible for the development of the new Anti-Bullying Bill of Rights and that the merit criterion has been satisfied.

**BE IT FURTHER RESOLVED**, that the Board of Education, upon the recommendation Of the Personnel Committee, hereby certified that Dr. Rosemarie Macaluso, Assistant Superintendent for Curriculum and Instruction has completed one of her merit goals, as included in her 2010-2011 employment contract as approved by the Executive County Superintendent of Schools, related to Livingston Avenue students in Grade 5 demonstrating improvement in proficiency in Language Arts and that the merit criterion has been satisfied.

**AND BE IT FURTHER RESOLVED**, that in accordance with N.J.A.C.6A:23A-3.1(e) 10(iv), a certified copy of this resolution be submitted to the Executive County Superintendent of Schools.

**AND BE IT FURTHER RESOLVED**, that the School Business Administrator certifies that there are sufficient funds budgeted and available to allow for payment of these completed merit goals for the above mentioned individuals.

A roll call vote was taken and passed with 9 Yes votes, 0 No.

Motion by Mrs. Boyle, seconded by Mr. Caulfield  
11/28/11 - 24:

**ADMINISTRATIVE  
CONTRACTS**

**WHEREAS**, on June 27, 2011, the Board of Education approved Administrative reappointments for the period of July 1, 2011 to June 30, 2012 with the terms of the individual employment contracts to be agreed upon by the parties at a later date, and

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education, upon the recommendation of the Superintendent of Schools and the Personnel Committee, approves the terms and conditions of the employment contracts for the following individuals for the period of July 1, 2011 to June 30, 2012 as agreed between the parties:

1. Robert J. Carfagno, Business Administrator/Board Secretary
2. Dr. James V. McLaughlin, Assistant Superintendent for Administration
3. Dr. Rosemarie Macaluso, Assistant Superintendent for Curriculum and Instruction

A roll call vote was taken and passed with 9 Yes votes, 0 No.

At 10:20 P.M., upon motion by Mr. Shaw, seconded by Mrs. Sudiak, the Board unanimously agreed to adjourn.

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Robert J. Carfagno  
Business Administrator/  
Board Secretary