

**CRANFORD BOARD OF EDUCATION
MINUTES
OPEN WORK SESSION MEETING
MONDAY, APRIL 4, 2011
BOARD ROOM LINCOLN SCHOOL**

An Open Work Session Meeting of the Cranford Board of Education was held on Monday, April 4, 2011 at 8:05 P.M. in the Board Room at Lincoln School.

Mr. Carfagno announced that adequate notice of this April 4, 2011 Open Work Session Meeting of the Cranford Board of Education was provided on April 26, 2010, by a meeting notice posted in the Board Room, Lincoln School, and communicated to the Cranford Chronicle, The Star Ledger, the Office of the Township Clerk, and all Board members. Action may be taken by the Board of Education at this meeting.

Present: Jerald Baranoff, Jo Ann Boyle, Jill Brown, Michael Caulfield,
Catherine Morgese, Lisa Patella, Mary Sudiak (8:20 P.M.)
Mary Venditti and Camille Widdows

Also Present: Gayle M. Carrick, Ed.D., Superintendent of Schools
James V. McLaughlin, Ed.D., Asst. Superintendent for Administration
Robert J. Carfagno, Business Administrator/Board Secretary
Anthony P. Sciarrillo, Esq., Legal Counsel (9:20 P.M.)
Athina Cornell, Esq., Legal Counsel
Daniel Murphy, Student Liaison

Absent: None

There were 3 members of the public present.

Mr. Carfagno updated the Board on the status of the district's Referendum Projects including the resolutions that are on tonight's agenda.

At 8:10 P.M., the meeting was open to audience participation. There was none.

And voted the following resolutions:

Motion by Mrs. Widdows, seconded by Mr. Caulfield

4/4/11 - 1:

**RETIRING BOARD OF
EDUCATION MEMBER**

WHEREAS, Mrs. Jill Brown has served as a member of the Board of Education of the Township of Cranford for a period of six years and eleven months, from June 2004 through April 2011, and

WHEREAS, Mrs. Jill Brown will, on April 27, 2011 successfully complete her six years and eleven months of dedicated service to the students and community of Cranford, and

WHEREAS, the Board of Education of the Township of Cranford desires to acknowledge and express sincere appreciation to **Mrs. Jill Brown** on behalf of the students and staff of the Cranford School District and the parents and citizens of the Township of Cranford for:

1. Her vision and leadership in assisting to develop a comprehensive and exemplary educational program for the students of the Cranford Public Schools,
2. Countless hours of preparation in conjunction with her many duties as a member of the Board of Education for the Township of Cranford,
3. Attendance and participation at numerous Board Meetings, Work Sessions, Committee Meetings, Special Meetings, and Special Board Seminars as part of her responsibilities as a Board of Education member for the Township of Cranford,
4. Direct representation on the Buildings and Grounds Committee, the Policy Committee, Chairperson of the Finance Committee and Chairperson of the Cranford Education Association Negotiations Committee for the last three years and the District Liaison to the Professional Development Council this past year.
5. Tireless contributions toward the betterment of the educational programs offered to the children of the Township of Cranford,
6. Diligence and determination in undertaking her responsibilities as member of the Board of Education for the Township of Cranford,
7. Dedication and service to the students and staff of the Cranford School District and to the parents and citizens of the Township of Cranford, and

4/4/11 - 1: (continued)

**RETIRING BOARD OF
EDUCATION MEMBER**

WHEREAS, the Cranford Schools and the Township of Cranford have been enriched by the service of **Mrs. Jill Brown** as a member of the Board of Education of the Township of Cranford,

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Township of Cranford and the Superintendent of Schools extends sincere appreciation to **Mrs. Jill Brown** on behalf of the students and staff of the Cranford School District and the parents and citizens of the Township of Cranford for her service as a member of the Board of Education.

A roll call vote was taken and passed with 8 Yes votes, 0 No, 1 Abstain (Brown).

Motion by Mr. Caulfield, seconded by Mrs. Boyle

4/4/11 - 2:

SPECIAL MEETING

WHEREAS, the Board of Education has determined the need to hold a special meeting for consideration of issues dealing with personnel,

NOW, THEREFORE, BE IT RESOLVED that the Board of Education hereby schedules a special meeting to be held at 7:00 P.M. on Tuesday, April 26, 2011 for the aforementioned purpose. This meeting will open in public and recess to executive session. No formal action will be taken at this meeting.

A roll call vote was taken and passed with 9 Yes votes, 0 No.

Resolutions 3 and 4 were moved, seconded and voted together.

Motion by Mrs. Brown, seconded by Mr. Caulfield

4/4/11 - 3:

**PROFESSIONAL SERVICES
ENVIRONMENTAL REMEDIATION**

BE IT RESOLVED that the Board of Education approves the appointment of Environmental Remediation & Management, Inc., Trenton, NJ, to prepare all plans and specifications, job development, technical oversight and other professional services, as required, related to the District's Bond Referendum for the Heating/Ventilation System Upgrade Project at Bloomingdale Avenue School for an amount not to exceed \$48,862.00, as per fee schedule.

4/4/11 - 4:

**AUTHORIZATION TO BID
VARIOUS DISTRICT PROJECTS**

BE IT RESOLVED that the Board of Education does hereby authorize the Business

Administrator/Board Secretary to advertise for bids for the following projects to be opened on April 28, 2011 at Lincoln Avenue School:

1. Roof Replacements - Bloomingdale Avenue School (State Project #0980-040-09-1004), Hillside Avenue School (State Project #0980-033-09-1002), Cranford High School (Phase 2) (State Project #0980-030-09-1001), Lincoln Avenue School (State Project #0980-X02-09-1006) at 10:30 A.M.
2. Heating and Ventilation System Upgrades Including Associated Piping - Bloomingdale Avenue School (State Project #0980-040-09-1004) at 11:00 A.M.

A roll call vote was taken and passed with 9 Yes votes, 0 No.

Resolutions 5 through 7 were moved, seconded and voted together.

Motion by Mrs. Boyle, seconded by Mrs. Brown

4/4/11 - 5:

**APPROVAL OF SUBSTITUTES
AND HOME INSTRUCTORS**

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves substitutes and home instructors for the 2010-2011 school year as shown on the attached listing(s) to be used subject to the needs of the district.

*****Attachment Follows*****

4/4/11 - 6:

CONTRACT REVISIONS

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following contract revisions for the 2010-2011 school year:

1. **Timothy Dexter** **From:** Leave Replacement Part Time Guidance Counselor, effective November 29, 2010 through April 13, 2011. Position not applicable to tenure. His salary will be based on Scale IV, Step 1, \$55,572.00 (.6 = **\$33,343.20**) no benefits. (prorated) (CHS)

To: Part Time Guidance Counselor, effective April 14, 2011 through June 21, 2011. His salary will be based on Scale IV, Step 1, \$55,572.00 (.6 = **\$33,343.20**) no benefits. (prorated) (CHS)

2. **Lisa Scanlon** **From:** Lunchroom Assistant, effective September 1, 2010 through June 30, 2011. Her salary is **\$12.60** per hour not to exceed 10 hours per week when school is in full session. (BPS)

To: Part Time Classroom Assistant/Lunchroom Assistant, effective April 4, 2011 through June 30, 2011. Her salary will be based on College 2 Years, 6 hours, Step 8, \$22,794.00 (.63 = **\$14,360.22**) (prorated) (BAS) plus **\$12.60** per hour not to exceed 5 hours per week when school is in full session. (BPS)

4/4/11 - 7:

NJ ASK FOCUS GROUP

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following NJ Ask Focus Group assignment for personnel for the 2010-2011 school year:

<u>Appointee</u>	<u>School</u>	<u>Rate</u>
Rosemary Scholz	BPS	\$24.81 per hour not to exceed 8 hours
Jerian Brockman	BPS	\$24.81 per hour not to exceed 8 hours
Lori Moonan	BPS	\$24.81 per hour not to exceed 8 hours
Lynsey Borges	BPS	\$24.81 per hour not to exceed 8 hours
Barbara Baer	LAS	\$24.81 per hour not to exceed 8 hours
Kathryn Ferguson	LAS	\$24.81 per hour not to exceed 8 hours
Jillian Widdows	LAS	\$24.81 per hour not to exceed 8 hours

4/4/11 - 7: (continued)

NJ ASK FOCUS GROUP

Joy Wagenblast	LAS	\$24.81 per hour not to exceed 8 hours
Meghan Curti	LAS	\$24.81 per hour not to exceed 8 hours
Lindsay Kornmeyer	LAS	\$24.81 per hour not to exceed 8 hours
Megan McLoughlin	OAS	\$24.81 per hour not to exceed 8 hours
Renee Mertz	OAS	\$24.81 per hour not to exceed 8 hours
Eileen Faitoute	OAS	\$24.81 per hour not to exceed 8 hours

Corrine Curti	OAS	\$24.81 per hour not to exceed 8 hours
Mary Catherine Bugel	OAS	\$24.81 per hour not to exceed 8 hours
Lynn Davis	OAS	\$24.81 per hour not to exceed 8 hours
Christine D'Arcy	HAS	\$24.81 per hour not to exceed 8 hours
Meghan Fitzpatrick	HAS	\$24.81 per hour not to exceed 8 hours
Jessica Fessock	HAS	\$24.81 per hour not to exceed 8 hours

A roll call vote was taken and passed with 9 Yes, 0 No, for resolutions 5 and 6 and 8 Yes, 0 No, 1 Abstain (Widdows) for resolution 7.

Motion by Mr. Baranoff, seconded by Mrs. Sudiak

4/4/11 - 8:

**APPROVAL OF VOLUNTEER
FOR OVERNIGHT TRIP**

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves Rose Melony as a chaperone volunteer for the Distributive Education Club of America (DECA) overnight trip to Florida on April 29 through May 3, 2011.

A roll call vote was taken and passed with 9 Yes votes, 0 No.

Motion by Mrs. Patella, seconded by Mr. Caulfield

4/4/11 - 9:

POLICIES FOR ADOPTION

BE IT RESOLVED that the Board of Education accepts the following policies for adoption:

Policy 6146	Graduation Requirements
Admin Regulation 6146.R (a)	Graduation Requirements
Admin Regulation 6146.R (b)	Graduation Requirements
Policy 6142.4	Physical Education and Health

*****Attachments Follow*****

A roll call vote was taken and passed with 9 Yes votes, 0 No.

Motion by Mrs. Morgese, seconded by Mrs. Sudiak

4/4/11 - 10:

**FIELD TRIP
DESTINATION APPROVAL**

WHEREAS, the Board of Education is required pursuant to N.J.A.C. 6A:23A-5.8 to pre-approve all field trip destinations and to ensure that such trip is educationally necessary,

THEREFORE BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education authorizes in advance, as required by code, the field

trip destinations as per attached listing.

***** Attachment Follows*****

A roll call vote was taken and passed with 9 Yes votes, 0 No.

Motion by Mrs. Sudiak, seconded by Mrs. Patella

4/4/11 - 11:

LEAVE OF ABSENCE

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the unpaid leave of absence for the following personnel:

Jennifer Brooks, Teacher of Sixth Grade Language Arts, effective September 1, 2011 through June 30, 2012. (OAS)

A roll call vote was taken and passed with 9 Yes votes, 0 No.

Daniel Murphy reported on the recently held Orange Avenue School blood drive which was organized by Cranford High School students and parents and the annual senior citizen bingo brunch which is scheduled for this Sunday at Cranford High School.

At 8:22 P.M., the meeting was open to audience participation. There was none.

At 8:23 P.M., upon motion by Mrs. Widdows, seconded by Mrs. Brown, the Board recessed to Executive Session for consideration of issues dealing with Personnel and Matters of Attorney/Client Privilege. Action may be taken later when the Board returns to Public Session. Minutes of the Executive Session will be released to the Public after the reason for non-disclosure no longer exists.

**Executive Session
8:46 P.M. – 9:30 P.M.**

At 9:30 P.M., the Board returned to Public Session and voted the following resolutions.

Motion by Mr. Caulfield, seconded by Mr. Baranoff

4/4/11 - 12:

**STIPULATION OF
SETTLEMENT**

BE IT RESOLVED that the Board of Education approves the Stipulation of Settlement EDS Docket No. 13526-2010N regarding N.G. in a total amount not to exceed \$14,820.00 per year, for the 2010-2011 and 2011-2012 school years, in educational and transportation costs.

A roll call vote was taken and passed with 9 Yes votes, 0 No.

Motion by Mr. Caulfield, seconded by Mrs. Boyle

4/4/11 - 13:

**SEPARATION OF
EMPLOYMENT AGREEMENT**

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the Separation of Employment Agreement regarding Employee S.O.

A roll call vote was taken and passed with 9 Yes votes, 0 No.

At 9:35 P.M., upon motion by Mrs. Sudiak, seconded by Mrs. Brown, the Board unanimously agreed to adjourn.

Robert J. Carfagno
Business Administrator/
Board Secretary

