

**CRANFORD BOARD OF EDUCATION
MINUTES
OPEN WORK SESSION MEETING
MONDAY, SEPTEMBER 12, 2011
BOARD ROOM LINCOLN SCHOOL**

A Meeting of the Cranford Board of Education was held on Monday, September 12, 2011 at 8:10 P.M. in the Board Room at Lincoln School.

Mr. Carfagno announced that adequate notice of this September 12, 2011 Open Work Session Meeting of the Cranford Board of Education was provided on May 20, 2011 by a meeting notice posted in the Board Room, Lincoln School, and communicated to the Cranford Chronicle, The Star Ledger, the Office of the Township Clerk, and all Board members. Action may be taken by the Board of Education at this meeting.

Present: Jerald Baranoff, Jo Ann Boyle, Michael Caulfield
Catherine Morgese, Lisa Patella, Trevor Shaw, Mary Sudiak,
Mary Venditti and Camille Widdows

Also Present: Gayle M. Carrick, Ed.D., Superintendent of Schools
James V. McLaughlin, Ed.D., Asst. Superintendent for Administration
Robert J. Carfagno, Business Administrator/Board Secretary
Athina Cornell, Esq., Legal Counsel

Absent: None

There were 3 members of the public present.

Dr. Carrick reported that the opening of school went well, especially under the circumstances, and thanked everyone involved for their hard work and efforts. Board members thanked Dr. Carrick, the administrative team and all district staff and personnel for their hard work in getting the district opening of school as smooth as possible. Board discussion ensued.

Mr. Carfagno updated the Board on the status of Brookside Place School and other district facilities that were effected by the storm. Transportation issues and the emergency memorandum of understanding with the Garwood Board of Education was also discussed. Lengthy Board discussion ensued.

Board members expressed their appreciation to the Garwood Board of Education and all others who helped the district in our time of need.

At 8:46 P.M., the meeting was open to audience participation. There was none.

Mrs. Sudiak reported on the Curriculum Committee including the approval of Curricula resolution that has been added to tonight's agenda. She also reported on the Education Transformation Task Force report that was released today.

Mrs. Venditti reported on the upcoming Union County School Boards Association program on current issues in education scheduled for September 28.

Board discussion focused on issues related to the Department of Education, State Government and the Governor's office.

Next, the Board considered the minutes from previous meetings:

August 22, 2011 Regular Monthly Meeting 8:00 P.M.

and voted the following resolutions and discussed resolutions for September 26, 2011.

Resolutions 1 through 3 were moved seconded and voted together.

Motion by Mrs. Widdows, seconded by Mrs. Sudiak

9/12/11 - 1:

**CHANGING SIGNATURE ON HAS
STUDENT ACTIVITY ACCOUNT**

BE IT RESOLVED that the Board of Education does hereby authorize Dr. Curt Fogas Principal of Hillside Avenue School, Marc Biunno, Assistant Principal of Hillside Avenue School and Maria Josefina Pascual, Head Secretary at Hillside Avenue School, effective September 13, 2011, to transact any business for the Hillside Avenue School Student Activity Account at TD Bank, and

BE IT FURTHER RESOLVED that said business includes deposits, withdrawal upon checks, notes, drafts, bills of exchange and undertaking, or other orders to payment of money when signed on behalf of the Board of Education by two of the three authorized employees.

9/12/11 - 2:

**AUTHORIZING CONTRACTS WITH CERTAIN APPROVED
STATE CONTRACT VENDORS PURSUANT TO
N.J.S.A. 18A:18A-10a
AMENDED LISTING**

WHEREAS, the Board of Education, pursuant to N.J.S.A. 18A:18A-10a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury, and

WHEREAS, the Board of Education has the need on a timely basis to purchase goods or services utilizing State contracts, and

9/12/11 - 2: (continued)

**AUTHORIZING CONTRACTS WITH CERTAIN APPROVED
STATE CONTRACT VENDORS PURSUANT TO
N.J.S.A. 18A:18A-10a
AMENDED LISTING**

WHEREAS, the Board of Education intends to enter into contracts with the attached amended Referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts,

NOW, THEREFORE, BE IT RESOLVED, the Board of Education authorizes the Purchasing Agent to purchase certain goods for services from those approved New Jersey State Contract Vendors on the attached amended list pursuant to all conditions of the individual State contracts, and

BE IT FURTHER RESOLVED, that Robert J. Carfagno, Business Administrator/ Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services, and

BE IT FURTHER RESOLVED, that the duration of the contracts between the Board of Education and the referenced State Contract Vendors shall be until June 30, 2012, or until such time as the individual contract expires, whichever is earlier.

***** Attachment Follows*****

9/12/11 - 3:

NON RESIDENT TUITION AGREEMENT

BE IT RESOLVED that the Board of Education approves an agreement between Sean and Kim Ludlam for Olivia Ludlam and the Board of Education for non-resident tuition for the 2011-2012 school year.

A roll call vote was taken and passed with 9 Yes votes, 0 No.

Motion by Mr. Caulfield, seconded by Mrs. Morgese

9/12/11 - 4:

CITIZENSHIP DAY AND CONSTITUTION WEEK

WHEREAS, the Crane's Ford Chapter, Daughters of the American Revolution respectfully request that the Board of Education proclaim September 17, 2011 as **Citizenship Day**, and

WHEREAS, the Crane's Ford Chapter, Daughters of the American Revolution respectfully request that the Board of Education proclaim the week of September 17-23, 2011 as **Constitution Week**, and

NOW, THEREFORE, BE IT RESOLVED that the Board of Education recognizes September 17, 2011 as **Citizenship Day** and the week of September 17-23, 2011 as **Constitution Week**.

BE IT FURTHER RESOLVED that the Board of Education appreciates all of the efforts of the Crane's Ford Chapter, Daughters of the American Revolution and for providing their posters to honor **Constitution Week**, and

BE IT FURTHER RESOLVED that the Board of Education authorizes the Board Secretary to send a copy of this resolution to the Crane's Ford Chapter, Daughters of the American Revolution.

A roll call vote was taken and passed with 9 Yes votes, 0 No.

Resolutions 5 through 11 were moved, seconded and voted together.

Motion by Mrs. Morgese, seconded by Mr. Caulfield

9/12/11 - 5:

**APPROVAL OF SUBSTITUTES
AND HOME INSTRUCTORS**

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent of Schools, approves substitutes and home instructors for the 2011-2012 school year as shown on the attached listing(s) to be used subject to the needs of the district.

*****Attachment Follows*****

9/12/11 - 6:

RETIREMENT

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, accepts staff resignation due to retirement as per the attached list.

*****Attachment Follows*****

9/12/11 - 7:

RESIGNATIONS

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, accepts resignations as per the attached list.

*****Attachment Follows*****

9/12/11 - 8:

LEAVES OF ABSENCE

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the unpaid leaves of absence for personnel as per the attached list.

*****Attachment Follows*****

9/12/11 - 9:

APPOINTMENTS

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves appointments as per the attached list.

*****Attachment Follows*****

9/12/11 - 10:

**SCHOOL-BASED CHARACTER
EDUCATION COORDINATORS**

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the School-Based Character Education Coordinators for the 2011-2012 school year as per the attached list.

*****Attachment Follows*****

9/12/11 - 11:

SUMMER STAFF

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools retroactively approves Susan Caruso-Green for grant related summer duties from July 1 through August 31, 2011, at her hourly rate based on annual salary for the 2011-2012 school year for a total of 46 hours. Funding for this position is shared by the two district consortium. (District)

A roll call vote was taken and passed with 8 Yes votes, 1 No (Mrs. Widdows) for resolution 5 and 9 Yes votes, 0 No for resolutions 6 through 11.

Motion by Mrs. Boyle, seconded by Mr. Caulfield
9/12/11 - 12:

ACCEPTANCE OF J-1 VISA STUDENT

BE IT RESOLVED that the Board of Education upon the recommendation of the Superintendent of Schools, approves the J-1 VISA student being accepted to Cranford High School during the 2011-2012 school year without tuition costs. The confidential listing is on file in the Business Administrator/Board Secretary's office.

A roll call vote was taken and passed with 7 Yes votes, 1 No (Mr. Shaw) and 1 Abstain (Mr. Baranoff).

Motion by Mr. Shaw, seconded by Mrs. Patella
9/12/11 - 13:

**APPROVAL OF
EMERGENCY MEMORANDUM
OF UNDERSTANDING**

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, retroactively approves the Emergency Memorandum of Understanding with the Garwood Board of Education as per the attached agreement.

*****Attachment Follows*****

A roll call vote was taken and passed with 9 Yes votes, 0 No.\

Motion by Mrs. Patella, seconded by Mrs. Widdows
9/12/11 - 14:

**CHANGING SIGNATURE ON CHS
ATHLETIC ACCOUNT**

BE IT RESOLVED that the Board of Education does hereby authorize Rui Dionisio, Principal of Cranford High School, Darren Torsone, Director of Athletics, effective September 13, 2011, and Marci Krasny, Teacher at Cranford High School to transact any Business for the Cranford High School Athletic Account at TD Band, and

BE FURTHER RESOLVED that said business includes deposits, withdrawal upon checks, notes, drafts, bills of exchange and undertaking, or other orders to payment of money when signed on behalf of the Board of Education by two or the three authorized employees.

A roll call vote was taken and passed with 9 Yes votes, 0 No.

Motion by Mr. Baranoff, seconded by Mrs. Sudiak

9/12/11 - 15:

**NO CHILD LEFT BEHIND (NCLB)
CONSOLIDATION GRANT APPLICATION FY 2012**

BE IT RESOLVED that the Board of Education authorizes the submission of the No Child Left Behind (NCLB) combined grant application for the fiscal year 2012 in the total amount of **\$155,836.00**. This amount may include an allocation for local non-public schools within in the district.

Title I, Part A	Improving Basic Programs	\$80,227.00
Title II Part A	Teacher and Principal Training and Recruiting Fund	\$75,609.00

BE IT FURTHER RESOLVED that the Board of Education approves NOT TO accept No Child Left Behind (NCLB) funds I the amounts indicated for the fiscal year 2012.

Title III, Part A	Grants and Subgrants for English Language Acquisition and Language Enhancement	\$ 1,515.00
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Title III, Part A	Immigrant	\$5,169.00
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AND BE IT FURTHER RESOLVED that the Board of Education approves the following salaries to be paid from the NCLB grant funds for the 2011-2012 school year;

Title 1, Part A:

Mary Elizabeth Kirk, Basic Skills Teacher (HAS), \$65,584.00 (approximately 75 % of actual salary).

Title II, Part A:

Lynn Curtiss, Teacher of Second Grade (HAS), \$52,600.00 (100% of actual salary).

A roll call vote was taken and passed with 9 Yes votes, 0 No.

Motion by Mrs. Sudiak, seconded by Mrs. Widdows
9/12/11 - 16:

CONTRACT REVISIONS

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves contract revisions for the 2011-2012 school year as per attached list.

*****Attachment Follows*****

A roll call vote was taken and passed with 9 Yes votes, 0 No.

Motion by Mrs. Widdows, seconded by Mrs. Sudiak
9/12/11 - 17:

APPROVAL OF CURRICULA

BE IT RESOLVED that the Board of Education approves the following curricula:

- Physics CP Grades 11, 12 (year/revised)
- Physics Honors Grades 11, 12 (year/revised)

A roll call vote was taken and passed with 9 Yes votes, 0 No.

At 9:10 P.M., Robin Melleno, staff member and Cranford Education Association Vice President, thanked everyone for the great start to school, including the custodians at Cranford High School for their efforts.

At 9:11 P.M., upon motion by Mr. Caulfield, seconded by Mrs. Boyle, the Board unanimously agreed to adjourn.

Robert J. Carfagno
Business Administrator/
Board Secretary

