

**CRANFORD PUBLIC SCHOOLS  
CRANFORD, NEW JERSEY**

**ADMINISTRATIVE REGULATION**

**DISTRIBUTION OF MATERIALS IN OUR SCHOOLS BY OUTSIDE ORGANIZATIONS**

In an effort to work cooperatively with other organizations in the Cranford community, the Cranford Public Schools will distribute approved materials through our school buildings for outside organizations.

All materials to be distributed through the schools must be related to school matters or pupil-related community activities and be approved in advance by the Superintendent or designee.

Materials to be distributed to students must be appropriate for age and grade level. In the event that material to be distributed may be age sensitive to some students in the classroom, i.e. sports cutoff dates, the material shall be distributed to parents, upon their request, through the Principal's office. Parents may also be notified through the PTA Newsletter that selected materials are available for pick-up in the Principal's office.

<b>Cross Reference:</b>	1140	Use of Students in the Distribution of Materials in Our Schools By Outside Organizations
	5111	Admission

This Regulation placed in effect:  
September 1, 2001  
Reviewed: February 15, 2002  
Reviewed: October 22, 2007  
Dr. Lawrence S. Feinsod  
Superintendent of Schools