

**CRANFORD PUBLIC SCHOOLS
CRANFORD, NEW JERSEY**

ADMINISTRATIVE REGULATION

SCHOOL AFFILIATED ORGANIZATIONS

Organizations which use the name of the district or the name of one of its programs either in their title or for the purpose of soliciting funds are required to:

1. Have a slate of officers elected annually
2. Meet regularly (no fewer than four times per year)
3. Publish/produce a financial status report (at least quarterly) which is available upon request
4. Be nonprofit*

* "Nonprofit" organizations shall include all entities properly organized and operating in compliance with the New Jersey Nonprofit Corporation Act, N.J. S. A. 15A:1-1 et seq. Such entities shall, upon request, provide adequate substantiation of their nonprofit status which may include the provision of: (a) a filed copy of the Certificate of Incorporation; (b) a copy of the most recently filed Charitable Registration Statement, Form CRI-200; (c) most recently filed IRS Tax Form 990; (d) a "determination letter" from the IRS identifying their Federal tax status; (e) a valid exempt organization certificate, Form ST-5 from the New Jersey Division of Taxation, or other form of proof acceptable to the Board.

This Regulation Placed in Effect
September 28, 1998
Reviewed January 15, 2002
Dr. Lawrence S. Feinsod
Superintendent of Schools