

**CRANFORD PUBLIC SCHOOLS
CRANFORD, NEW JERSEY**

POLICY: CHARGING OF APPROVED BILL LIST ITEMS

The Cranford Board of Education by its approval of a bill list designates that all items appearing on the list will be charged as expense against the budget year in which approval is made unless otherwise identified as below.

Any item or items separately identified on the bill list as properly being charged to another budget year will be charged as approved. Initial assignment of bill charges to accounts will be an administrative decision and will be made in accordance with the chart of accounts pursuant to administrative code.

Should it be desired to transfer charges between accounts within a budget year, after initial assignment the procedures required by the administrative code shall be initiated.

Adopted: October 21, 1975
Revised: June 23, 2008