

**CRANFORD PUBLIC SCHOOLS
CRANFORD, NEW JERSEY**

POLICY: EXAMINATIONS/GRADING/RATING/TESTING

The chief school administrator, in consultation with the teaching staff, shall develop a marking system to be used uniformly in the same grade level throughout the schools. The system shall be clear, easily understood by parents/guardians and pupils, and able to be applied with consistency of interpretation. Computation of grade-point average and rank in class shall be uniform throughout the district. Evaluation and grading symbols shall be intended to appraise the student's progress toward established goals.

The Board of Education encourages the certified staff, under the direction of the chief school administrator to employ a comprehensive approach to the use of appraisal and evaluative techniques in monitoring pupil progress, including, but not limited to, recognized standardized achievement testing programs, written and oral teacher-made tests, performance observation, parent/guardian interviews, formal and informal evaluation techniques, use of cumulative student records and student attendance records.

The school district shall establish and maintain a testing program to:

- A. Measure the needs and progress of individual pupils;
- B. Measure the achievement of grade levels;
- C. Allow comparison of district pupils with national or other norms;
- D. Aid in evaluation of programs.

The district testing program shall embody at least the tests required by state law. The administration shall review the applicability and effectiveness of tests being used in the district as necessary.

School personnel shall not use tests, procedures or other guidance and counseling materials which are differentiated or stereotyped on the basis of race, color, creed, religion, sex, ancestry, national origin or social or economic status.

Any requests for survey, pupil observations, or pupil questionnaires must be forwarded through the principal's office to the chief school administrator's office for approval before any survey or observation can be conducted.

Individual results of standardized tests, including intelligence tests, shall be made available to parents/guardians upon their request, but shall be considered confidential information to be available only to authorized persons. School and district test results shall be discussed in public meeting.

Legal References:	N.J.S.A.	18A:7A	Public School Education Act of 1975
	N.J.S.A.	18A:11-1	General mandatory powers and duties
	N.J.S.A.	18A:54-20	Powers of Board (county vocational schools)
	N.J.A.C.	6:4-1.5(g, h)	School and classroom practices
	N.J.A.C.	6:8-4.3(a)2ii(2)(B)	Evaluation of elements and standards (community relations)
	N.J.A.C.	6:8-4.3(a)8	Evaluation of elements and standards (mandated basic skills test)
	N.J.A.C.	6:8-6.1	Assessment procedures
	N.J.A.C.	6:8-8.3(b)8	Procedures for evaluation and certification (mandated basic skills test--HSPT)
	N.J.A.C.	6:8-8.3(b)9, 9iv	Procedures for evaluation and certification (mandated basic skills)
	N.J.A.C.	6:39-1	Statewide assessment

Talarsky v. Edison Township Board of Education, 1977 S.L.D. 862

(continued)

Possible

Cross References:

1140	Use of Students in the Distribution of Materials in Our Schools by Outside Organizations
5113	School Attendance - Excused Absences
5120.1	Needs Assessment of Individual Pupils
5123	Promotion, Retention, and Acceleration
5124	Reporting to Parents/Guardians
5125	Student Records and Access to Student Records
5141.3	Physical Examinations
6146	Graduation Requirements/Early Graduation
6147	Standards of Proficiency

Adopted: December 19, 1988

Revised: March 23, 1998

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