

**CRANFORD PUBLIC SCHOOLS  
CRANFORD, NEW JERSEY**

**POLICY: VOTING**

All proper motions or resolutions recorded and put to vote require adoption by only a majority of those present and voting, except those motions specified in Robert's Rules of Order and the following exceptions.

1. Actions requiring a two-thirds vote of the full membership of the Board of Education.
  - a. Place a contract following failure to receive responsible bids on two occasions. (N.J.S.A. 18A:-5 (c) (d) ).
2. Actions requiring majority vote of the full membership of the Board of Education:
  - a. Adopt or alter a course of study (N.J.S.A. 18A:33-1).
  - b. Adopt, repeal, or amend a policy or bylaw of the Board.
  - c. Apply for membership in an already established county educational audiovisual aid center. (N.J.S.A. 18A:51-11)
  - d. Appoint and fix the term of Superintendent. (N.J.S.A.18A:17-15); Board Secretary (N.J.S.A. 18A:17-5); Assistant Board Secretary (N.J.S.A. 18A:17-13).
  - e. Appoint or remove a Deputy or Assistant Superintendent of Schools. (N.J.S.A.18A:17-16).
  - f. Appoint or transfer a teaching staff member. (N.J.S.A.18A:25-1, 18A:27-1).
  - g. Approve employee salary deductions for hospital and insurance plans and government bonds. (N.J.S.A. 18A:16-8).
  - h. Dispose of or exchange lands owned by the Board of Education. (N.J.S.A. 18A:20-5: 18A 20-8)
  - i. Select textbooks. (N.J.S.A. 18A:34-1)
  - j. Restore or remove a Deputy or Assistant Superintendent, Principal or teacher following suspension by the Superintendent. (N.J.S.A. 18A:25-6)
  - k. Order Custodian of School Monies to pay returned warrant found by the Secretary to be correct. (N.J.S.A. 18A:19-8).
  - l. Withhold employment or adjust salary increment. (N.J.S.A. 18A:29-14).
  - m. Determine to use voting machine at all school elections. (N.J.S.A. 18A:29-14).
  - n. Fix and determine the amount of money in the budget to be submitted to the voters (Type II--no board of school estimate). (N.J.S.A. 18A:22-32).
  - o. Approve capital projects for submission to voters (Type II districts). (N.J.S.A. 18A:22-39)

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- p. Authorize the issuance of school bonds (Type II districts, with or without board of school estimate). (N.J.S.A. 18A:24-10)
- q. Admit after October 1 a pupil who has never attended public or private school. (N.J.S.A.18A:38-6).
- r. Appoint or remove a School Business Administrator. (N.J.S.A. 18A:17-14.1).
- s. Decide to establish with other district a county audiovisual educational aide center. (N.J.S.A. 18A:51-1).
- t. Determine sufficiency of charges warranting dismissal or reduction in salary of a tenured employee. (N.J.S.A.18A:6-11).
- u. Remove the President or Vice-President of the Board. (N.J.S.A. 18A:15-2).
- v. Leasing of lands owned by the Board.
- w. Acquisition or comendation of lands.
- x. The grading, draining or landscaping of lands and improvement thereof.
- y. Acquiring, construction, re-construction, re-modeling, alteration or major repair of the Board's properties.
- z. Purchase of furniture, equipment and apparatus.
- aa. Borrowing upon notes in anticipation of taxes from the next tax levy.

Minutes must reflect the vote of each member. (N.J.S.A. 10:4-14).

A member may abstain from voting. Such a vote shall be counted neither as an affirmative nor as a negative .

**Legal References:** N.J.S.A. 18A generally, for votes required by law

Adopted: November 17, 1980  
Revised: April 10, 1995

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