

REQUIRED PROOFS TO ESTABLISH CRANFORD DOMICILE/RESIDENCY

The following are documents which may be used to establish residency and/or domicile in Cranford Township:

1. Birth Certificate in the pupil's name;
2. Mortgage, lease or rental agreement with Cranford address; and
3. Two or more of the following:
 - a) Utility bill in your name with a Cranford address (phone bill not acceptable)
 - b) Credit card bill in your name at a Cranford address
 - c) Voter Registration Card in your name with a Cranford address
 - d) Driver's License in your name with a Cranford address
 - e) Vehicle Registration in your name with a Cranford address
 - f) Bank Account in your name with a Cranford address
 - g) Federal or State Income Tax Returns indicating domicile in Cranford
Child Custody Order placing the child with a Cranford resident

You must bring **original documents** for us to copy. No photocopies of these documents will be accepted.

Possible exceptions to these documents are as follows:

If living in a residency where there is no established rental agreement, i.e., living with a relative or under an oral lease,

- the most recent tax bill and notarized letter of domicile from the person whose name appears on the tax bill; or
- a notarized statement from your landlord indicating his/her name, address & telephone number and affirming that you live at the Cranford address on a month-to-month basis under an oral lease.

The Cranford Board of Education reserves the right to make a bona fide request for additional and/or alternative documentation of residency on a case by case basis.

Failure to provide this information within two months of the date of entry of your child may result in deregistration of the student and/or a tuition bill for attendance at the Cranford Schools. Fraudulent misrepresentation of residency may also result in civil and/or criminal penalties.