

ID Badges: To replace a lost ID badge/picture please email nichols@cranfordschools.org or call 709-8872

Internet Use by Students and Staff: The Cranford Public School District has an Acceptable Use Policy that is to be adhered to and maintained in each classroom and reviewed with all students and staff. The Acceptable Use Policy can be found in the student handbook as well as on our website under the subheading of Technology.

Technology Equipment-On Loan: The Technology Office has several pieces of equipment that can be lent to teachers and administrators such as LCD projectors and laptops. Please contact extension 8872 to reserve equipment.

Useful Websites for Teachers:

www.unitedstreaming.com

www.renzullilearning.com

www.starfall.com

www.nytimes.com/learning

<http://teachers.scholastic.com>

<http://4teachers.org>

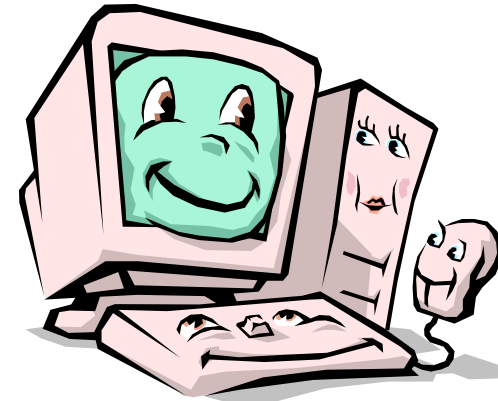
<http://www.pearsonsuccessnet.com>

Teachers need to register (on right hand side). Enter grade code.

Access Codes

| | |
|--------------|-----------------|
| Kindergarten | SFMADP09NTENGKB |
| Grade 1 | SFMADP09NTENG1B |
| Grade 2 | SFMADP09NTENG2B |
| Grade 3 | SFMADP09NTENG3B |
| Grade 4 | SFMADP09NTENG4B |
| Grade 5 | SFMADP09NTENG5B |
| Grade 6 | SFMADP09NTENG6B |

Cranford Public Schools Office of Technology Information Brochure 2010-2011



Cranford Public Schools have grown significantly in the area of technology over the past few years. The Internet, interactive whiteboards, and our new student management system PowerSchool are just a few of the ways we are enhancing our instruction and the way we manage student data and our classrooms. The Internet as a resource for both students and teachers has become well rooted within our culture and society. Websites can give us the latest research on learning styles, lesson plans, webquests, and problem-based tasks that are now common place in the Cranford classroom. It is an exciting time to be a teacher.

Please take this opportunity to review this brochure and become familiar with procedures and the resources provided by the Technology Department.

Office of Technology PERSONNEL

| | | |
|------------------------------------|-----------------------------|----------|
| Michael Mangini | District Systems Manager | 709-8876 |
| Garnett Nichols | Resource/Support Specialist | 709-8872 |
| Toni Colabella | Systems Assistant | |
| Fax line for the Technology Office | | 272-0391 |

Computer Teachers

| | |
|---------------|---|
| Jane Borselli | Hillside Ave. School Orange Ave School |
| Jen Serzan | Orange Ave School |

Your building computer teacher is an excellent resource. We encourage you to contact her with any questions regarding hardware or software and ways to integrate technology into the classroom.

District Web Page: www.cranfordschools.org

WorldClient: mail.cranfordschools.org

District E-Board: directory.cranfordschools.site.eboard.com

Computer Problems, Hardware and Software

Troubleshooting, and Repairs: Repair software problems to computer teachers and email hardware problems to repair@cranfordschools.org

Please include the following information:

School

Name

Room

Technical problem and which computer is malfunctioning

Email/Internet Problems & Requests for User Ids and Passwords:

Email/Internet problems should be emailed to repair@cranfordschools.org. In the event that your email is not functioning please use a colleague's email or have your supervisor email the information for you. To verify your password, call ext. 8872. If you are experiencing an email problem please be sure to check your Internet (and vice-versa) and report if one or both are not responding. Email addresses for district personnel can be found in the Staff Directory. To access your email go to **mail.cranfordschools.org**. It is recommended that you check your district email everyday and delete old messages. Please remember that your district email is for school related use. In addition, the district will not support problems that occur as a result of using other email providers such as AOL or a service such as instant messaging. Please remember the following:

- Keep your virus software current
- Back up your files on a weekly basis
- Do not open email from unknown sources or attachments that end in .exe extension

If you have an emergency call 709-8872 and leave a detailed message.

Cranford Public Schools Technology Team: Meets five times a year with the purpose to oversee the implementation and review of the district's Technology Plan. A copy of the district Technology Plan is in each school library and on the district's website. If you are interested in serving on the team or have any suggestions, please email Michael Mangini at mangini@cranfordschool.org.

District Technology Courses/Professional Development: Cranford Public Schools technology courses are offered throughout the school year. A description of the courses, current course offerings and locations appear on the district website under the subheading of Technology. Course catalog will go out in early October. Please feel free to contact the Technology Office with any course suggestions.

The Congressional Child Program Act: In compliance with the Child Protection Act passed by Congress in October 2000, Cranford Public Schools has incorporated iGear internet filtering throughout the district. If you would like more information on the CPA visit <http://www.techlawjournal.com/congress/s1482coats/hr3783subc.htm>