

INTRODUCTION

The Cranford High School Summer School has been in existence since 1959. All classes will be conducted at Cranford High School, 201 West End Place, for all students currently enrolled in grades 9 – 12.

On the following pages you will find information concerning dates of the Summer Session, class time, a list of courses, and instructions for registration. Be sure to read this brochure thoroughly and complete the registration form(s) carefully and completely. All complete registration forms should be sent to the **Summer Session Director, Cranford High School, 201 West End Place, Cranford, NJ 07016.**

A separate registration form must be completed for each course you wish to take.

In person registration will be held in the Summer School Office at Cranford High School on June 24 and 25, 2009, from 9 a.m. to 2 p.m.

CALENDAR

Classes will begin on Friday, June 26, 2009, and continue until Monday, July 27, 2009.
School will be closed on Monday, July 6, 2009.

TIME SCHEDULE FOR CLASSES

60 Hour Review Classes

Period 1 – Morning Session	8:00 – 11:00
Lunch	11:00 – 11:50
Period 2 – Afternoon Session	11:50 – 2:50

CURRICULUM

It is hoped that all courses listed will be offered; however, the Summer Session Director reserves the right to cancel any course due to insufficient enrollment, unavailable teaching personnel, or budgetary limitations. No student who has just completed the eighth grade during the past school year may enroll in the Upper Summer School for advanced credit or remediation.

UPPER SUMMER SCHOOL 60 Hour Remedial Courses

English I, II, III, IV	5 credits
Lit A & E	2.5 credits
U.S. History I, II	5 credits
World History	5 credits
American Experiment	2.5 credits
Spanish I, II	5 credits
Algebra I, II	5 credits
Geometry	5 credits
Biology	5 credits
Chemistry	5 credits
Physical Education	5 credits

PRACTICES OF THE SUMMER SESSION

1. Attendance at the entire Summer Session is required. A student must complete the total number of hours for which he/she enrolls in order to receive credit for the course. No student may be excused for vacation, camp, or trip. An excused absence will be decided on a case by case basis, and cannot exceed more than one day.
2. The parent or guardian will be contacted immediately by the Summer School Clerk regarding a student's absence from a class. In addition, a letter will be sent home regarding the student's absence and status in Summer School.
3. Tardiness will not be tolerated. Students are expected to be in class on time. The teacher will note on the attendance sheet the number of minutes each student is late. The Summer School Office will keep a record of this information. With the accumulation of 30 minutes, the student will be marked absent. This time will be made up in the Summer School Office.
- 4. When a student accumulates 30 minutes due to lateness, it will be considered an absence for that class.**
- 5. Any student who accumulates two absences in a course will be removed from that course and receive no credit.**
6. Registration can be refused if a course is filled prior to receipt of the registration form. Cranford High School students, followed by Cranford residents, will be given preference in enrolling into a course when it is filled. The district will withdraw any course for which there is insufficient enrollment, unavailable teaching personnel, or budgetary limitations.
7. Any Cranford High School student who earns an "F" in a course in the fourth marking period and /or a final grade of "F" in a course may not take that course as a review subject in summer school.
8. No Cranford High School student will be registered for a summer school course unless all detentions and fines have been cleared prior to the last day of school.
- 9. No refunds will be made once the summer session has begun on Friday, June 26, 2009.**

REGISTRATION INFORMATION

In person registration will be held at Cranford High School:

Wednesday, June 24, 2009 – 9 a.m. – 2 p.m.

Thursday, June 25, 2009 – 9 a.m. – 2 p.m.

Two registration forms are included with this brochure. Please complete one form for each course to be taken. Students enrolled in Cranford High School should have their registration form(s) approved by their guidance counselor.

Out of district students MUST have written approval of their principal or guidance director.

Registration forms **must** be signed by a parent or guardian of the student. Students 18 years of age or older may sign for themselves.

Completed registration forms, and payment, if applicable, may be forwarded to:

**Summer Session Director
Cranford High School
201 West End Place
Cranford, NJ 07016**

SUMMER SESSION TUITION RATES

Upper Summer School

Non-resident 60 hour course

\$525.00

No registration will be accepted without full payment.

A check or money order made payable to “Cranford Board of Education” must accompany every registration. There will be no exceptions to this rule.

To obtain further information, please call the Summer Session Director, (908) 709-3495, or (908) 709-6285, (908) 709-6284.

REGISTRATION FORM
Please Print All Information

Date _____, 2009

Student's Last Name First Name M.I.

Student's Street Address Town Zip

Home Phone Number Father's Business Phone Mother's Business Phone

School attended this past year School attending in September

Date of Birth: _____ Age: _____

Subject: _____

Cost: _____ Check # _____ Money Order # _____

Counselor's Signature: _____

Parent's Signature _____

REGISTRATION FORM
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